

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Meeting**  
**December 7, 2022**  
**MINUTES**

**WORKSHOP-** called to order at 6:00 p.m.

The workshop discussion included but was not limited to:

- Planning Commission – *Mr. Glamann requested the BOS to provide an employee to be the secretary of the PC in the future; also provided an update on the comprehensive plan public workshop.*
- 2023 Budget – *Ms. Neufeld reviewed increases and decreases throughout the budget including slight changes from the advertised version. No tax increase.*
- Flooring quote – *reviewed by Ms. Predmore. Motion on agenda for approval.*

**Motion** to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion to adjourn** the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

**REGULAR MEETING**

**Call to Order** was at 7:00 p.m.

**Pledge of Allegiance**

**Roll Call:** Present: Rick Koehler, John Henderson, Jane Neufeld, Tom Farley, Solicitor and Krista Predmore.

**Public Comment on Agenda**-none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 16, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$70,162.64** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$3,260.72** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



4. **Motion to pay Liquid Fuels Fund bills in the amount of \$1,236.57** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

5. **Motion** to award 2023 lawn mowing contract to Wayne's Lawn Care in the total amount of \$30,740 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**NEW BUSINESS:**

6. **Motion** to set Delaware Township Bulk Days as set forth in the attached schedule for 2023 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to renew PA Township Health Insurance Cooperative Trust voluntary vision insurance in the amount of \$277.20 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to accept the Fiscal Year 2023 budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to adopt Resolution 2022-14 levy of taxes for tax year 2023 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to approve Kirk Summa & Co LLP management letter for the 2022 independent audit was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to approve the 2023 goose control proposal by Geese Police in the amount of \$415 per week along with a \$100 addling charge per nest was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve Cyber Insurance renewal with Cowbell Cyber in the amount of \$2,751.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to approve an expenditure not to exceed \$350 for a township employee Christmas Luncheon Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to advertise for a joint public hearing with the Planning Commission on the Iron Body Fitness Land Development and Conditional Use on Wednesday, January 11, 2023 at 7:15 p.m was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



**15. Motion** to approve A Dependable Cleaning Co., Inc.'s quote on the municipal hall tile floor in the amount of \$600 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**16. Motion** to provide \$250 donation from the Dingmans Bridge to the Recreation Commission to be used toward the annual holiday event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**17. Motion** to approve the following Akenac Park use requests by the Delaware Township Recreation Committee:

April 2, 2023 – Easter Event  
July 15, 2023 – Summer Event  
August 26, 2023 – Summer Event  
September 16, 2023 – Harvest Festival  
October 28, 2023 – Trunk or Treat  
December 9, 2023 – Christmas Event

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**18. Motion** to approve the Delaware Township Recreation Committee event budgets as follows for 2023:

Easter: \$1,000  
Summer Event 1: \$1,000  
Summer Event 2: \$1,000  
Harvest Festival: \$2,000  
Trunk or Treat: \$1,000  
Christmas: \$1,000

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**19. Retroactive Motion** to hire Robert Holderith as full-time public works employee at a rate of \$22 per hour effective November 28, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**20. Motion** to approve the following lot improvement as recommended by the Planning Commission on November 22, 2022:

- Makuch Lot Improvement – Wild Acres - Lot 2A, Block W-1106, Section 11

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**21. Motion** to table the purchase of a ball bank indicator for Public Works in the amount of \$760.80 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



**22. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER:	HARTOFOLIS, JIMMY G
SALE NUMBER:	17-027
CONTROL NUMBER:	062826
DESCRIPTION:	LOT 21 BLOCK W-1802 SECTION 18
MAP NUMBER:	168.02-01-17
BIDDER:	MARZIGLIANO, NICHOLAS & NATELA KRAVETS 101 HIGH RIDGE COURT, DINGMANS FERRY, PA
AMOUNT OF BID:	\$1,251.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**23. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER:	LECKY, MONICA PATRICA
SALE NUMBER:	21-025
CONTROL NUMBER:	031685
DESCRIPTION:	LOT 14 ABC BLK B-75 SECTION 10 – BIRCHWOOD
MAP NUMBER:	162.02-09-75
BIDDER:	GENE C & JULIA A BUTERBAUGH 14 BISSELL ROAD, LEBANON, NJ 08833
AMOUNT OF BID:	\$2,100.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**24. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER:	BUTTERWORTH, WILLIAM F III
SALE NUMBER:	18-015
CONTROL NUMBER:	027180
DESCRIPTION:	LOT 3 ABC BLK B-102 SECTION 14 – BIRCHWOOD LAKES
MAP NUMBER:	149.04-13-42
BIDDER:	JASON AND DIANA BIXBY 167 LANCET CIRCLE, DINGMANS FERRY, PA 18328
AMOUNT OF BID:	\$1,260.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**25. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:



PREVIOUS OWNER: KIM, VAN THI VO  
SALE NUMBER: 13-084  
CONTROL NUMBER: 027586  
DESCRIPTION: LOT 25ABC BLK B-102 SECTION 14 – BIRCHWOOD LKS  
MAP NUMBER: 149.04-13-43  
BIDDER: JASON AND DIANA BIXBY  
167 LANCET CIRCLE, DINGMANS FERRY, PA 18328  
AMOUNT OF BID: \$1,260.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**26. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: LRP HOLDINGS LLC  
SALE NUMBER: 19-051  
CONTROL NUMBER: 103132  
DESCRIPTION: LOT 36 BLK W-1510 SECTION 15 – WILD ACRES  
MAP NUMBER: 168.04-07-08  
BIDDER: FAHMIN GASANOV  
4525 HADDON PLACE, WEXFORD, PA 15090  
AMOUNT OF BID: \$1,350.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**27. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: STOFKA, STEPHEN G & MELBA L  
SALE NUMBER: 17-055  
CONTROL NUMBER: 026511  
DESCRIPTION: LOT 124 SECTION 5 – POCONO MTN LAKE ESTATES  
MAP NUMBER: 176.04-01-53  
BIDDER: ELDAR GARAYEV  
12905 TITANIA WAY, WOODBRIDGE, VA 22192  
AMOUNT OF BID: \$1,255.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**28. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: FRENO, PHILIP M  
SALE NUMBER: 19-039  
CONTROL NUMBER: 027425





DESCRIPTION: LOT 137 SECTION 5 – POCONO MTN LAKE ESTATES  
MAP NUMBER: 176.04-02-11  
BIDDER: NAMIG AGHAYEV  
1701 INDEPENDENCE COURT, ALLENTOWN, PA 18104  
AMOUNT OF BID: \$1,310.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**29. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: GARDEN ESTATE HOMES CO  
SALE NUMBER: 15-026  
CONTROL NUMBER: 031301  
DESCRIPTION: LOT 249 SECTION 7 – POCONO MTN LAKE ESTATES  
MAP NUMBER: 175.02-11-26  
BIDDER: TOGHRUL SIDEIFZADA  
3400 VERONICA DR, FLOWER MOUND, TX 75022  
AMOUNT OF BID: \$1,300.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**30. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: GARDEN ESTATE HOMES CO  
SALE NUMBER: 15-027  
CONTROL NUMBER: 029380  
DESCRIPTION: LOT 250 SECTION 7 – POCONO MTN LAKE ESTATES  
MAP NUMBER: 175.02-11-25  
BIDDER: TOGHRUL SIDEIFZADA  
3400 VERONICA DR, FLOWER MOUND, TX 75022  
AMOUNT OF BID: \$1,300.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**31. Motion** to approve municipal hall use request on Saturday, March 11, 2023 from 9am to 4pm by the Milford Valley Quilters Guild for the annual “Quilters Day Out” with a snow date of Sunday, March 12, 2023 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**32. Motion to amend the agenda** to add de minimis motion to cancel the Board of Supervisors meeting scheduled for Wednesday, December 21, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 33. Motion** to cancel the Board of Supervisors meeting scheduled for Wednesday, December 21, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 34. Motion to amend the agenda** to add de minimis motion to sign rental contract with Bobcat of Milford for emergency lighting for the Akenac Park Holiday event scheduled for Saturday, December 10, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 35. Motion** to sign rental contract with Bobcat of Milford for emergency lighting for the Akenac Park Holiday event scheduled for Saturday, December 10, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**ANNOUNCEMENTS by Mr. Henderson :**

Annual Holiday Event – “Gnome for the Holidays” – December 10, 2022 from 5:00 p.m. to 8:00 p.m. at Akenac Park.

**PUBLIC COMMENT:** consisted of but was not limited to Mr. Evans with question regarding the purchase of repository lots; Ms. Tetta and other residents held discussion regarding their opposition to the Shawnee Walker project; Mr. Kellstrom requested further explanation of the ball bank indicator purchase, usage and liability; Mr. Tarquini mentioned incidents taking place with explosives along Park Road; Ms. Coombs asked about the status of bridge repair along Silver Lake Road; Mr. Witkowski requested more information on the Iron Body Fitness project along with clarification on the Blue Ridge Cable contract length and an update on the Comprehensive Plan update.

**Motion to adjourn** was made at 8:08 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

Respectfully submitted,

Krista Predmore  
Township Administrator